

TOWN OF LLOYD TOWN BOARD

WORKSHOP MEETING

JUNE 1, 2016

Present: Supervisor Paul Hansut
Councilmember Kevin Brennie
Councilmember Michael Guerriero
Councilmember Joseph Mazzetti
Councilmember Jeffrey Paladino

Also present: Sean Murphy, Attorney
Rosaria Peplow, Town Clerk
Kate Jonietz, Secretary

Absent: None

4:00 PM – Supervisor opened the meeting and led the Pledge of Allegiance

Supervisor asked Ray Jurkowski, Morris Associates, to update the Town Board on the recent bid for the water main on Highland Avenue and Dall Vechia Drive.

Jurkowski said a new water main will be installed on Highland Avenue and Dall Vechia Drive. There is a dead end water main on Highland Avenue and many residents within the vicinity have expressed their concerns about their water. They have brought in samples of their turbid and rusty water. The water department flushed hydrants periodically to relieve the issue but were unsuccessful. They were unable to alleviate the issue because tuberculation and rust had taken place inside due in part to the age of the pipe. The Town Board established that the project would be with the designed replacement of the entire water main. There will be a new loop along Highland Avenue and Dall Vechia Drive which will span from VanWagner Road to Hasbrouck Avenue. The plans were completed for the Department of Health and they had put the project out to bid. The Town of Lloyd received two (2) bid proposals for the project on May 27, 2016 at which time the bids were opened and recorded. Morris Associates has reviewed each of the proposals submitted.

The bid included the installation of the new water main and services along Highland Avenue and Dall Vechia Drive, between Van Wagner Road and Hasbrouck Avenue. The breakdown of the bids are as follows:

Roehrs Construction, Inc. Clintondale, NY	Bid	<u>\$174,730.00</u>
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J. Mullen and Sons, Inc. Saugerties, NY	Bid	<u>\$182,927.77</u>
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The low bid received is slightly higher than the original project budget but they can work with the contractor to keep the cost of construction within the available budget. There are also monies that are available in the 2016 Highland Water District budget that can be utilized and anticipate that extra money needed would come out of those funds.

The apparent low bidder for the project is Roehrs Construction, Inc. of Clintondale, New York, with a total bid amount of \$174,730.00. Morris Associates was provided with several references from Roehrs Construction, from past projects completed by the company. Morris Associates has contacted the references; all references have been satisfied with the work performed by Roehrs Construction. All portions of the bid prepared by Roehrs Construction, Inc. appear to have been correctly executed. Morris Associates has worked with Roehrs Construction in the past and has found their work acceptable. They recommend award of the contract bid to Roehrs Construction, Inc.

Jurkowski asked the Town Board to consider awarding the bid today instead of in two weeks at the regular Town Board meeting because it would give them a jump start on the project. The contractor will need to get bonds and insurance in place prior to contract signing. That could take place within the next two weeks and hopefully by the last week of June they would start construction. Morris Associates will also get a firm schedule from the contractor prior to signing the contract.

Mazzetti asked Adam Litman, Water and Sewer Administrator, what the date of completion originally promised to the home owners was and if they would still be on schedule for that date.

Litman replied that it was July 4.

Jurkowski added that they would miss that date by approximately two weeks. If the Board awards the contract, they would prepare a schedule in a flyer format and mail to each of the

residents so they will be aware of the work that will be done.
Supervisor asked if the Request for Proposals covered prevailing wage. The Town received a visit from the NYS Department of Labor recently and just wanted to make sure they were in compliance with everything.
Jurkowski answered that it did and that a copy of the prevailing wage was included in the bid document. The contractors must submit their certified payroll with each monthly payment or application. The contract is on file in the Town Clerk's Office.

1. REPORTS

Finance – Karen McPeck, Bookkeeper to the Supervisor

McPeck stated the Supervisor's report for May was submitted to Town Board and department heads today.

The Elected and Appointed Officials calendar of activities is due for credit to the NYS retirement system, second notice was sent in April. Once records are received a resolution will be presented to the Town Board, it will need to be posted on the bulletin board for a certain amount of time and then put to a vote by the Town Board then submitted to the retirement system for days' credit for each month for the Elected and Appointed Officials that do not keep time sheets.

Joseph Montalbano from FALCON Wealth Management in Wallkill stopped in to offer to come in to speak to the employees regarding New York State Deferred Compensation Plan, he said that it is no cost to employees or employer, NYS DCP has arranged for him to come out to talk to the employees. McPeck said she wanted to know how the Town Board felt about Montalbano coming in to do his presentation. She said she could provide the Town Board with any additional information they needed. Deferred Compensation plan is like a secondary retirement plan for the employees. It is a tax deferred plan until retirement. There are very few employees that take advantage of it so having someone explain it would be beneficial.

Black Creek Boat Launch grant money in the amount of \$7500.00 was received this week and put back in the general fund from where the expenses were paid.

Enrollment forms for the new MVP High Deductible plan have been coming in steadily. The price of the new plan is very close to the CDPHP high deductible plan of last year. She is hoping for a seamless transition to the new plan by 7/1/16.

Budget Season is rapidly approaching, the budget book for 2016 is available for the Town Board to review in McPeck's office. She said to feel free to come in to review it.

There is a budget amendment on the agenda for the Highway Department to allocate money for Merritt Avenue, Smith Terrace, and Wood Road. The projects may start this week so if the Town Board could vote on that tonight it would be helpful in paying bills in June.

Paladino asked if there was any concern in the Supervisor's report at this point.

McPeck said she had no concerns.

Mazzetti asked about whether there would be an increase in the cap for next year.

McPeck said she could not give any projection for next year but hopes they will continue to stay within the cap.

Supervisor said it is a .12% tax cap. He encouraged the Board to look at the Supervisor's Report and the budget book because they will be starting the budget process mid to the end of July. He asked the Town Board to come up with suggestions and ideas about the budget as it will be extremely difficult to make a .12% tax cap and maintain the services available in the Town.

Brennie asked McPeck if they have a budget line for the reserve fund.

McPeck said the unexpended balance is cited in her report.

Assessor – Jennifer Mund

Not present

Building & Zoning Department – David Barton

Barton reported that the building department has reached the revenue projected for the year, so the rest of the year would be extra revenue. He has had four conceptual plan meetings with developers this month which included the Taco Bell/Dollar General project. Highland Square at Routes 299 and 9W may have possible retail oriented tenants for their site. The Taco Bell/Dollar General project will be moving ahead by next month. Dunkin Donuts is in site plan now and will be probably getting approval next month.

Brennie asked if Dollar General had to pay a Recreation fee.

Barton replied that they would not pay recreational fees but for new commercial projects the

Building Department will collect \$50.00 for each new parking spot created. The Town Board had discussed creating a reserve fund from the parking fees and using those funds for projects like sidewalks, etc. He will compose information for the reserve fund within the next few months.

Two of the three appearance tickets out were resolved by a court action. It has been busier than ever particularly with people not complying in court.

Resolution B on the agenda is approving a three-year extension on the Road Improvement and Drainage agreement with Indian Ridge LLC and Leonard J. Auchmoody with an effective date of July 2016 through July 2019.

Dog Control – Andrew McKee

McKee reported that he received a total of 10 calls in May including 3 calls for service from the Town of Lloyd Police Department, State Police, and the Ulster County Sheriff. He responded to 3 active complaints and/or cases which are now closed or resolved. One stray dog was impounded this month. No appearance tickets were issued this month. There are no dogs in the kennel, there were no dog bites reported this month and there are no dangerous dog hearings in the court at this time.

He will be helping to update the dog licensing list this month with some door to door visits.

He reminded residents to be mindful of the “no pets allowed” signs posted at the town ball fields and the Berean Park. It has become more common for people to bring their dogs to sporting events. There is no Town code violation for bringing the animals and therefore they cannot write residents a ticket for bringing their pets.

Mazzetti asked if residents are compliant when McKee asks them not to bring their animals to the fields or reservoir.

McKee responded that people have been very compliant.

Highway – Superintendent Richard Klotz

Not present

Justice – Eugene Rizzo/Terry Elia

Not present

Police – Chief Daniel Waage

Chief Daniel Waage reported the highlights for the month of May. On May 3rd they held their monthly recreation league which 17 children participated, and on the May 4th, 11th, and 18th they held the Civilian Police Academy. On May 5th Lieutenant Janso read to 1st grade students at the Highland Elementary School. On May 10th Highland Elementary School students visited the police department and Detectives Ventura and Roberto gave a tour. Sargent Roloson and Chief Waage were asked by the Sheriff’s Department, State Police, and the Ellenville Police to instruct at an active shooter training for the Ellenville Police Department on May 11th. On May 13th members attended a memorial at the Mount Academy and on May 15th members attended a memorial service in Washington, D.C.. Chief Waage and Sergeant Roloson instructed in service training for the Town’s Employees on workplace violence and sexual harassment on May 17th. May 18th they coordinated with the Highland Central School District on the logistics and security for a DP helicopter visit for a science class at the middle school. On May 21st members patrolled the annual Highland Springfest where six members also participated in the annual bed race. Five members took part in the Special Olympics Torch Run on May 24th and on the same day forty pounds of medication from the med box were destroyed at the Dutchess County Resource Recovery Agency. May 25th students graduated from the Police Academy. Officers took part in a selective traffic enforcement detail on May 26th, 27th, 30th, and 31st. Members attended a New York State Police memorial in Middletown on May 27th and on May 30th members attended a memorial service at the American Legion.

Paladino asked if they were planning to do the Civilian Police Academy again.

Waage responded that they have received a good response with the Civilian Police Academy and it has helped them build a good partnership with the community. He believes they will do it again next year.

Guerriero said he and Councilman Brennie are working on revising the Town’s towing code and would like to hear any input that Chief Waage may have.

Waage said he would like to have input in revising the code and is available to meet with them.

Brennie said that they would also like to extend an invitation to the officer who will be doing

the inspections. He and Councilman Guerriero are done in areas of the code they felt needed to be updated. Both Councilmen would like to find an attorney with towing experience who will work with them within the next two weeks to finish revising the code. They would like to come to the next Town Board meeting with a draft of an updated and more fair towing code.

Recreation/Buildings & Grounds – Frank Alfonso

Alfonso reported that they again ran the baton program once a week for eight weeks in the spring. Babe Ruth baseball, girls' softball, boy's baseball and T-ball are using Tony Williams Field. The Highland Men's League started the first Monday in May and will continue through the month of July. The men's Hudson Valley Wood Bat League will utilize the field on Sundays. Boy's lacrosse will be using the Town Field for practice during the week and for some games on the weekends.

SummerFun forms have been steadily coming in, the trips are booked, the supplies are ordered and the camps will start on June 27th. Swim lessons will also start on June 27th and the staff meeting for SummerFun is scheduled for June 14th. There were over a hundred and fifty people per day at Berean Park when it opened last weekend. The park will be open every day starting on June 20th.

They have been trying to keep up with the mowing of all the parks. The roofs of the pavilion and concession stand at Tony Williams Park have been redone.

Mazzetti said he was concerned that they may not be able to keep up with the watering and mowing at the parks.

Alfonso said that the Town Board and he need to discuss the maintenance at the parks. There is one seasonal part-time person and one community service person who helps twice a week with the upkeep of the parks.

Supervisor asked Alfonso to prepare an estimate of how much help they need to maintain the parks for the June Regular Town Board meeting.

Town Clerk – Rosaria Peplow

Rosaria Peplow reported:

Tax Collection:

- \$1,931,604.64 given to Commissioner of Finance in April and May
- Tax Payments for the Town and County will be accepted postmarked June 1st, as directed by the Commissioner of Finance.
- 220 tax bills remain unpaid out of approximately 4400 which is about average but a little higher than the previous year.
- The Town Clerk's office is preparing the documentation to settle the tax warrant with the Ulster County Commissioner of Finance in June.
- 460 Transfer Station permits have been issued to date.
- SummerFun registrations for the month of May totaled \$2,325.00.
- Sporting licenses sold totaled \$688.00 with a commission of \$37.99.

Supervisor asked if it was a little higher than usual with the unpaid tax payments.

Peplow responded that last year there were 188 but that they will probably receive a few more postmarked by June 1st.

Water & Sewer – Adam Litman

Litman reported that water production is 100% reservoir water but they do anticipate a blend of reservoir and river water within the next week or so. They expect full river water by mid-June. The violation notices for disinfection of byproducts from 2015 was lifted in the month of February. Another quarter has passed and they have collected and run the samples. The average for TTHM's has been under the maximum reportable limits for two consecutive quarters. All the departments have been doing outdoor projects that include maintenance and painting of vehicles and equipment to lawn care at all the facilities. There have been some repairs on the mountain roads due to wash outs over the winter and they flushed all hydrants last month.

Supervisor – Paul Hansut

Supervisor reported that the sidewalks in the village are crumbling and are in desperate need of repair. He has spoken to Richard Klotz, Highway Superintendent. He is going to show contractors what needs to be done in the Hamlet and get suggestions. He would like to put

it out Request for Proposals sometime in the near future.
Mazzetti asked the Supervisor if the grant money that Assemblyman Skatardos referred to in his letter to the Town would apply to fixing the sidewalks.
Supervisor said according to Skatardos the \$125,000.00 grant for capital projects can be used to offset our local share of either the Rail Trail and/or Tillson Avenue. He said Councilman Mazzetti has also been in touch with Skatardos' office.
Mazzetti said Skatardos' office would walk the Town Board through the process in order to obtain the money.
Supervisor said that he would report back at the regular Town Board meeting in June with more information about the grant money and for what it will be used.

2. OLD BUSINESS

3. NEW BUSINESS

4. PRIVILEGE OF THE FLOOR

5. MOTIONS & RESOLUTIONS

A. MOTION made by Brennie, seconded by Mazzetti to authorize Take Me Home Pet Shelter to host a dog/pet walk on the Hudson Valley Rail Trail on Sunday June 12 from 1PM to 3PM from the Hudson Valley Rail Trail Depot to the New Paltz Road Overpass. The dogs/pets will be on leashes and this section of the trail will be closed at the recommendation of the Hudson Valley Rail Trail.

Five ayes carried.

B. RESOLUTION made by Guerriero, seconded by Brennie to grant a three (3) year extension for the Road Improvement and Drainage agreement with the Town of Lloyd to Indian Ridge LLC and Leonard J. Auchmoody with an effective date of July 2016 through July 2019.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

C. RESOLUTION made by Mazzetti, seconded by Paladino to accept the resignation of part time police officer Devin A. Maio effective June 7, 2016.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

D. RESOLUTION made by Paladino, seconded by Brennie to approve the following budget amendments for the 2016 budget:

HIGHWAY

CHIPS –Merritt Ave	5112.65	+\$33,000.00
CHIPS – Smith Terrace	5112.66	+\$33,000.00
CHIPS – Wood Rd	5112.67	+\$33,000.00
General Repairs CE	5110.40	-\$99,000.00

(Paving projects for 2016 as requested by Richard Klotz, Highway Superintendent)

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

E. RESOLUTION made by Brennie, seconded by Mazzetti

WHEREAS, the Town Board has previously received information from the Water and Sewer Administrator and the Town Engineer indicating that the Highland Water District Distribution System in the areas of Highland Avenue is in poor condition and warrants the installation of a new water main to improve the water quality, available fire flow, and distribution system reliability; And,

WHEREAS, Morris Associates, P.S., L.L.C., Engineering Consultants, has prepared bid documents, along with proposed request for proposal documents, and have delineated the project labeled as the Highland Avenue Water Main Replacement; AND,

WHEREAS, the Town received formal bids on or before May 27, 2016 from a two contractors for the construction of the work as called for by the bid documents; AND,

WHEREAS, the Town Board has reviewed the bid price and the apparently low bidder's qualifications; AND,

WHEREAS, the Town received a recommendation from Morris Associates, P.S., L.L.C., Engineering Consultants, regarding the award of the bid,

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. This Town Board award the project known as the Highland Avenue Water Main Replacement, for the installation of a new water main along Highland Avenue and Del Vechia Drive, to Roehrs Construction Inc., for the amount of \$ 174,730.00, and authorizes the Supervisor to sign the Notice of Award and enter the town into contractual obligations;
2. This is a replacement in kind project and it is exempt from further SEQRA action, being a Type II action consisting of a repair and/or replacement in kind on the same site which did not exceed the threshold of Section 617.12 of 6NYCRR Part 617, and no further environmental proceedings are necessary;
3. Morris Associates, P.S., L.L.C. Engineering Consultants, be, and they hereby are, authorized to oversee and inspect the construction for compliance with the contract documents.
4. The project shall be funded from the Highland Water District 2016 Budget.

Roll call: Brennie, aye; Paladino, aye; Hansut, aye; Guerriero, aye; Mazzetti, aye.

Five ayes carried.

MOTION made by Paladino, seconded by Brennie to go into executive session to discuss contracts at 4:40PM.

Five ayes carried.

MOTION made by Paladino, seconded by Brennie to come out of executive session at 5:05PM.

Five ayes carried.

MOTION made by Guerriero, seconded by Brennie to adjourn the meeting at 5:06PM.

Five ayes carried.

Respectfully submitted,

Rosaria Schiavone Peplow
Town Clerk